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STATE OF DELAWARE
BOARD OF MENTAL HEALTH AND CHEMICAL
DEPENDENCY PROFESSIONALS

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PUBLIC MEETING MINUTES:	DELAWARE BOARD OF MENTAL HEALTH AND CHEMICAL DEPENDENCY PROFESSIONALS
MEETING DATE AND TIME:	Wednesday, September 27, 2017 at 12:00 p.m.
PLACE:	Division of Professional Regulation, 861 Silver Lake Boulevard Cannon Building, Second Floor Conference Room A, Dover, Delaware
MINUTES APPROVED:	December 20, 2017

MEMBERS PRESENT

Dr. Todd Grande, Ph.D., LCDP, **President**
Dr. Julius Mullen, Ed, D., LPCMH, **Vice-President**
Dr. Rosemary Madl-Young, Ph.D., LCDP
Daniel Cooper, LPCMH
Ruth Banta, Public Member
Elisabeth Vassas, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Nicole Williams, Administrative Specialist III

MEMBERS ABSENT

Irvin Bowers, Public Member, **Secretary**

ALSO PRESENT

Dr. William Northey, LMFT, MHCDP Legislative Committee Member
Jennifer August
Nicole Luther
Terri Willis

CALL TO ORDER

Dr. Grande called the meeting to order at 12:05 p.m.

REVIEW AND APPROVL OF MINUTES

The Board reviewed the May 24, 2017 meeting minutes for approval. Mr. Cooper moved, seconded by, Dr. Mullen, to approve the May meeting minutes as amended. By unanimous vote, the motion carried.

UNFINISHED BUSINESS

Legislative Update

Ms. Singh provided the update and advised that the Committee has been meeting to update the regulations in accordance to the new law, HB 82. The Board reviewed the proposed draft regulations and discussed including the eight (8) core areas from the CACREP standards and to delete the duplicative Rule 3.1.4 as it is set forth in 2.3.2 in the regulations. The Board will review the final proposed draft regulations at their December meeting.

Senate Bill 43 with Senate Substitute 1 - Art Therapy legislation

Ms. Singh advised that the law grants authority to the Board to appoint one or more advisory art therapists to assist the Board in developing Art Therapy requirements and regulations and that there were three art therapists that submitted requests to be appoint to the advisory committee.

The Board reviewed the candidate requests from Terri Willis, Jennifer August, and Nicole Luther. Mr. Cooper moved, seconded by Dr. Grande, to appoint Ms. Willis, Ms. August, and Ms. Luther as the new Art Therapy advisory committee members. By unanimous vote, the motion carried.

Review of the deficient audits from April meeting

Barbara Loftus – The Board reviewed the request submitted by Ms. Loftus regarding her audit. The Board discussed viable options regarding Ms. Loftus's audit in that she completed all of her CE's outside of the licensure audit period. Ms. Loftus is requesting to place her license on inactive status in lieu of complying with the audit. Ms. Singh advised that canceling the license or inactivating the license in lieu of having to comply with the mandatory audit is not an option. Mr. Cooper moved, seconded by Dr. Mullen, to deny Ms. Loftus's request and forward her audit documentation submitted to the Administrative Hearing Unit for a rule to show cause hearing to be heard before a hearing officer. By unanimous vote, the motion carried.

Review of Audits Received

The Board reviewed the audit documentation for Jo Ann Schneidman, LPCMH. The Board determined that Ms. Schneidman's audit was deficient; therefore a deficient audit notice will be sent to Ms. Schneidman.

The Board reviewed the audit documentation for Dennis Carradin, LPCMH. The Board determined that Mr. Carradin's audit was sufficient and an audit compliance letter will be sent to Mr. Carradin.

Final denial for PTD application for Annette Royer, LCDP

The Board had previously reviewed the application for Ms. Royer and determined that she did not meet the qualifications for licensure. A proposal to deny letter was sent to Ms. Royer notifying her of the reason for the proposal to deny and that if she did not request a hearing before the Board within 20 days from the date of her letter her application will be subject to final denial with no further action. Ms. Royer did not request a hearing before Board within 20 days of her PTD notice. Mr. Cooper moved, seconded by Ms. Vassas, to deny Ms. Royer's application. By unanimous vote, the motion carried.

Review of tabled application for Mercedes Williams - Additional Education Documentation

The Board reviewed the additional information submitted by Ms. Williams. The Board determined that a Master's degree in public health does not qualify for licensure and that she did not take the NCE exam or other exam deemed equivalent pursuant to 3032 (a)(1). Mr. Cooper moved, seconded by Dr. Mullen, to propose to deny Ms. William's application. By unanimous vote, the motion carried.

NEW BUSINESS

Ratification of Application(s) for LPCMH Licensure – Upgrade

Dr. Grande moved, seconded by Dr. Mullen, to ratify the approved licenses to upgrade for the below licensees. By unanimous vote, the motion carried.

Pamela Kmecz
Rene Brathwaite
Lindsay McClanathan
Kiara Moore

Barbara Price-Martin
Sheila Evans
Mateusz Jaja

Jason Abernathey
Keri Will-del Tufo
Meghan Hudson

Ratification of Application(s) for LACMH

Ms. Banta moved, seconded by Ms. Cooper, to ratify the approved license for Michelle Robinson. By unanimous vote, the motion carried.

Ratification of Application(s) for LPCMH Licensure

Ms. Banta moved, seconded by Ms. Cooper, to ratify the approved licenses for the below licensees. By unanimous vote, the motion carried.

Robert Barker
Arlene Wood

Pamela Louie
Isabelle Kayal

Cynthia Wingate
Lisa Reyes

Ratification of Application(s) for LCDP Licensure

Mr. Cooper moved, seconded by Ms. Vassas, to ratify the approved license for Nicole Pinder-Traylor. By unanimous vote, the motion carried.

Ratification of Application(s) for LAMFT

Dr. Mullen moved, seconded by Mr. Cooper, to ratify the approved licenses for the below licensees. By unanimous vote, the motion carried.

Chresencia Alicia

Belinda Porter

Chenelle Pettiford

Review of Application(s) for LMFT Licensure

Caitlyn Carroll – Request to sit for the AMFTRB Exam – The Board reviewed and discussed the application for Ms. Carroll. Mr. Cooper moved, seconded by Ms. Vassas, to approve Ms. Carroll's request to sit for the AMFTRB exam and approve the application for licensure upon successfully passing the exam. By unanimous vote, the motion carried.

Review of application(s) for LACMH

Charles Basel, III - The Board reviewed the application for Charles Basel for LACMH licensure. Mr. Cooper moved, seconded by Dr. Mullen, to approve Mr. Basel for LACMH licensure. By unanimous vote, the motion carried.

Holly Aschendorf – The Board reviewed and discussed the application for Ms. Aschendorf. There was discussion regarding the submitted explanation for Ms. Aschendorf's supervisor, Dr. Carl Chenkin, Licensed Psychologist. The Board discussed that additional information may be needed regarding her efforts to obtain an LPCMH at Delaware Guidance Services as there must be a more compelling clinical reason for not having an LPCMH supervisor. Mr. Cooper moved, seconded by Dr. Grande to table Ms. Aschendorf's

application with a request for her to provide a detailed letter of explanation with her compelling reason for not being able to obtain an LPCMH clinical supervisor. By unanimous vote, the motion carried.

Review of Application(s) for LPCMH Licensure

James Beckham, Reciprocity, NCE – The Board reviewed and discussed the application for Mr. Beckham. Mr. Cooper moved, seconded by Dr. Mullen, to approve Mr. Beckham's application for licensure as an LPCMH. By unanimous vote, the motion carried.

Martinette Douglas, Reciprocity, NCE – The Board reviewed and discussed the application for Ms. Douglas. Mr. Cooper moved, seconded by Dr. Mullen, to approve Ms. Douglas's application for licensure as an LPCMH. By unanimous vote, the motion carried.

Melinda Brett, NBCC Certified – The Board reviewed and discussed the application for Ms. Brett. Dr. Grande moved, seconded by Mr. Cooper, to approve Ms. Brett's application for licensure as an LPCMH. By unanimous vote, the motion carried.

Adeline Witty, NBCC Certified – request for waiver pursuant to 24 Del C. § 3032 (a)(6) – The Board reviewed and discussed the application for Ms. Witty. Dr. Mullen moved, seconded by Mr. Cooper, to grant a waiver and approve Ms. Witty's application for licensure as an LPCMH. By unanimous vote, the motion carried.

Julie Ibwiecki, NBCC, Reciprocity – The Board reviewed and discussed the application for Ms. Ibwiecki. Dr. Mullen moved, seconded by Mr. Cooper, to approve Ms. Ibwiecki's application for licensure as an LPCMH. By unanimous vote, the motion carried.

Barbara Wilson, NBCC, Reciprocity – The Board reviewed and discussed the application for Ms. Wilson. Dr. Mullen moved, seconded by Mr. Cooper, to approve Ms. Wilson's application for licensure as an LPCMH. By unanimous vote, the motion carried.

Jennifer Stein, NBCC Certified – The Board reviewed and discussed the application for Ms. Stein. The Board discussed the information Ms. Stein provided on her application with regards to the description of her job duties and responsibilities as an outpatient therapist. Mr. Cooper moved, seconded by Dr. Mullen, to table Ms. Stein's application for licensure as an LPCMH with a request to obtain clarification regarding her job duties and responsibilities as an outpatient therapist. By unanimous vote, the motion carried.

Amy Wood, Reciprocity, TX – Jurisprudence exam from TX – The Board reviewed and discussed the application for Ms. Wood. The Board determined that at the time of licensure in the State of TX the license requirements in TX were not substantially similar to that of Delaware. Additionally the Board determined that the TX state jurisprudence exam is not comparable to the NCE exam. Mr. Cooper moved, seconded by Dr. Grande, to propose to deny the application for Ms. Wood as an LPCMH pursuant to 24 Del. C. § 3044 (a) or (b). By unanimous vote, the motion carried.

Review of Application(s) for LCDP

Sheila Nichols, DCB Certified – request for waiver pursuant to 24 Del. C. § 3044 (a)(6)

The Board reviewed and discussed the application for Ms. Nichols. Mr. Cooper moved, seconded by Dr. Mullen, to grant a waiver and approve Ms. Nichols's application for LCDP licensure. By unanimous vote, the motion carried.

Mary Douglas-Bailey, DCB Certified

The Board reviewed and discussed the application for Ms. Douglas-Bailey. The Board discussed clarification of Ms. Douglas-Bailey's supervised hours as New Jersey's requirements do not seem to be substantially similar. Mr. Cooper moved, seconded by Dr. Grande, to table Ms. Douglas-Bailey's application

for LCDP licensure with a request for clarification from the State of New Jersey regarding their supervised hour's requirement. By unanimous vote, the motion carried.

Eymorfia Karaoglanis - DCB Certification

The Board reviewed and considered the application for Ms. Karaoglanis. Mr. Cooper moved, seconded by Dr. Mullen to approve Ms. Karaoglanis's application for LCDP licensure. Dr. Grande abstained. By unanimous vote, the motion carried.

Review of Request(s) for Approval of Continuing Education

The Board reviewed and considered the CE requests submitted by the following sponsors:

Psychiatric Society of Delaware – The 6th Annual Psychiatric Society of Delaware CME Symposium for a total of 4.0 contact hours

TRIAD Addiction Recovery Services – Relapse Prevention for a total of 1.5 contact hours

Dr. Grande moved, seconded Mr. Cooper, to approve the above CE requests. By unanimous vote, the motion carried.

Review of and Consider Executed Consent Agreement and Proposed Order for Timothy S. Early, Case No.: 33-03-16

The Board reviewed and considered the executed consent agreement and proposed order for Mr. Early. Mr. Cooper moved, seconded by Ms. Vassas, to accept the consent agreement and sign the final order. By unanimous vote, the motion carried.

Review and Approval of 2018 Meeting Dates

The Board reviewed and considered the 2018 calendar meeting dates. Dr. Grande moved, seconded by Mr. Cooper to accept the meeting dates for 2018. By unanimous vote, the motion carried.

Status of Complaints

Complaint #33-03-17 - Sent to AG's Office

Complaint #33-04-17 - Sent to AG's Office

Correspondence

Review of request from the American Counseling Association

The Board reviewed and discussed the request from the ACA regarding licensure portability. Ms. Singh advised that currently nursing is the only profession that has a compact law and discussed the basis of the compact law. Dr. Grande discussed the telehealth regulations that allow for telemedicine, which would coincide with the licensure portability model that is being proposed. The Board questioned the ability to monitor out of State licensees. Ms. Singh advised that currently there is no model or compact in place as this is in the very early stages of research. There was no further discussion.

Review of Request from the Portability Task Force (AASCB, ACES, AMHCA, and NBCC)

Mr. Cooper advised that this correspondence was distributed at the NBCC annual conference that he had attended. The Board reviewed the portability task force letter. The information in the letter was similar in what the American Counseling Association provided as well with respect to license portability. There was no further discussion.

Other Business before the Board (for discussion only)

There was no other business before the board for discussion.

Public Comment

There was no public comment.

Next Meeting Date

The Board's next meeting is scheduled for October 25, 2017, at 12:00 p.m., in Conference Room A, of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

Dr. Mullen advised that he will not be in attendance for the October meeting. The Board scheduled their next legislative Committee meeting for October 25, 2017 at 11:00 a.m.

Adjournment

Mr. Cooper made a motion, seconded by Dr. Mullen, to adjourn the meeting. By unanimous vote, the motion carried. There being no further business before the Board, the meeting adjourned at 1:27 p.m.

Respectfully submitted,



Nicole M. Williams
Administrative Specialist III
Board of Mental Health and Chemical Dependency Professionals

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.